

[Attachment 1-2]

Announcement for Major Declaration and Change for the 2nd Semester of 2024

The procedures for major declaration and change for students entering or changing majors in the 2nd semester of the 2024 academic year. All eligible students are requested to complete the relevant procedures within the specified period.

1. Major Declaration Fields

- School of Electrical Engineering and Computer Science
- School of Materials Science and Engineering
- School of Mechanical Engineering
- School of Earth Sciences and Environmental Engineering
- School of Life Sciences
- Department of Physics and Photon Science
- Department of Chemistry

2. Eligibility for Major Declaration (for students enrolled from 2018 onwards)

- Students who have [enrolled in at least 2 regular semesters or have acquired a total of 30 credits or more](#).
 - ※ Regular semesters do not include seasonal semesters.
 - ※ The total of 30 credits includes credits recognized under Article 39 (Recognition of Credits Earned at Other Universities) of the academic regulations
 - ※ Includes students planning to return in the 2nd semester of 2024 who wish to declare or change majors

3. Requirements for Changing Majors

- Students who have completed [at least one semester after declaring or changing their major](#)
 - ※ Must study for [at least 2 regular semesters after the final major declaration \(change\)](#)

4. Procedures and Required Documents

Classification	Major Declaration	Major Change
	- Period: May 16, 2024 (Thu) 10:00 AM ~ June 10, 2024 (Mon) 11:59 PM	
1) Online Application and Academic Plan Submission	ZEUS > Student Records > Declaration of Major > New: Change Field (Major Assignment (Selection), Change Field (Selected Major), Study Plan (more than 100 words), Select and Input > Save Draft > Apply > Click [Print Application Form] and check the printout.	ZEUS > Student Records > Change of Major > New: Change Field (Changed Major) > Select and input Study Plan (More than 100 words) > Save Draft > Apply > Click [Print Application Form] and check the printout.

2) Offline Document Submission	No offline documents are required; the process must be completed online.	<p>After completing the online registration process, submit the following documents to the Academic Records Team by June 11, 2024 (Tue) 6:00 PM</p> <hr/> <p>① Major Change Application Form (Printed Online) ※ Must be approved (signed) by the student, current advisor, and Dean(Chair) of the School(departments) before and after the change</p> <p>② Academic Plan (Printed Online)</p>
3) Notice	Students planning to return in the 2nd semester of 2024 who wish to declare or change majors <u>must also complete the return application procedure (ZEUS) within the major declaration (change) period</u>	

5. Others

Check the results of major declaration (change) (available after **early August of 2024**)

- ZEUS > Student Records > Personal Information Management: Check “Affiliation” and “Professor” on the top

6. Contact Information

- Academic Records Team: Mi-ae Kim (Tel: 062- 715- 2052, E- mail: makim@gist.ac.kr)

Attachments

1. Major Declaration Form, Major Change Application Form, Study Plan Form (1 copy each)
2. University Major Curriculum Operation Guidelines (1 copy)

May 15, 2024

Dean of Academic Affairs Hong Seok-won