

## Announcement of Declaration and Withdrawal of **Minors** for the Fall 2024 Semester

We would like to inform you of the procedures for **declaring and withdrawing from minors for the Fall 2024 semester**. Students who plan to declare or withdraw from minors should complete the online registration and submit the required documents by the specified deadlines.

### 1. Requirements for Completing Minors

- a. A minor will be recognized if the student meets the specific credit requirements for the selected minor, including completing at least 15 credits in the minor field, in addition to their major.
- b. Students must study for at least 1 regular semester after selecting a minor.
- c. **Fields:** Electrical Eng. and Computer Sci., Materials Sci. and Eng., Mechanical and Robotics Eng., Environment and Energy Eng., Life Sciences, Physics, Chemistry, Mathematics, Biomedical Sci. and Eng., Energy, Culture Technology, Intelligent Robotics, Humanities and Social Sciences, AI Convergence
  - ※ For detailed requirements by field, [refer to the Academic Handbook \(Undergraduate\) \(https://www.gist.ac.kr/en/html/sub05/050209.html\)](https://www.gist.ac.kr/en/html/sub05/050209.html).
  - ※ Minor in Semiconductor Eng. is not available.

### 2. Eligibility for Minor Declaration (Students admitted from 2018 onwards)

- a. Completion of at least two regular semesters with a GPA of 2.5 or higher.

### 3. Procedure and Required Documents

Category	Minor Declaration	Minor Withdrawal*
<b>Required Documents</b>	a. Minor Declaration Form b. Study Plan	a. Minor Withdrawal Form
<b>Online Registration</b>	<b>Aug 22, 2024 (Thu) 10:00 ~ Sep 15, 2024 (Sun) 23:59</b>	
	ZEUS > Student Records > Minor Declaration > (Select Dept. and enter a study plan (at least 100 chars)) > 'Print Application'	ZEUS > Student Records > Minor Withdrawal > (Enter withdrawal reason) > 'Print Withdrawal Application'
<b>Offline Submission</b>	<b>Until Sep 23, 2024 (Mon) 16:00, Section of Student Records</b>	
<b>Notes</b>	Approval and signature by the student and advisor are required.	Approval and signature by the student, advisor, department chair, and minor department chair are required.

\* Students expected to graduate in February 2025 who are expected not to complete the required minor credits by the end of the Fall 2024 semester **must apply for minor withdrawal**.

#### 4. FAQ and Other Inquiries

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✓ **Can I declare or cancel a minor in my graduation semester?**

=> Yes, you **can both declare and cancel a minor** in your graduation semester. However, you can only declare a minor if you are able to meet the requirements for that minor, including the courses you will take in the Fall 2024 semester. If you have already declared a major but expect not to meet the minor requirements by the end of the Fall 2024 semester, you must apply for minor cancellation.

※ If unforeseen circumstances arise, such as not meeting the minor requirements due to the Fall 2024 grade processing results, a separate exception cancellation period will be announced in November. During this period, only students expected to graduate may apply for cancellation.

✓ **Can I declare more than one minor?**

=> Yes, you **can declare more than one minor** during your studies. However, within the **"Humanities and Social Sciences" category, only one minor can be chosen.** e.g., Physics Minor/AI Convergence (O), Mathematics/Literature and History (O), Literature and History/Public Policy (X)

✓ **Where can I find the minor course curriculum list?**

=> Please, [refer to the Academic Handbook \(Undergraduate\)](https://www.gist.ac.kr/en/html/sub05/050209.html) (<https://www.gist.ac.kr/en/html/sub05/050209.html>).

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5. **Contact Information:** Section of Student Records, Kim Mi-ae  
(Tel: 062-715-2052, E-mail: makim@gist.ac.kr)

Atts.: Minor Declaration Form, Study Plan, and Minor Withdrawal Form (1 copy of each).

August 2024

**Sukwon Hong, Dean of Academic Affairs**

[Attachment 1-2]

## Announcement of Declaration and Withdrawal of **Double Major** for the Fall 2024 Semester

We would like to inform you of the procedures for **declaring and withdrawing** from a double major for the Fall 2024 semester. Students who plan to declare or withdraw from a double major should complete the online registration and submit the required documents by the specified deadlines.

### 1. Requirements for Completing a Double Major

- a. Students must fulfill the minimum credit requirements for their major, including any specific courses required for the double major field.
- b. A double major must be declared and pursued for at least two regular semesters.
- c. Fields: Electrical Eng. and Computer Sci., Materials Sci. and Eng., Mechanical and Robotics Eng., Environment and Energy Eng., Life Sciences, Physics and Photon Sci., Chemistry
  - ※ For detailed requirements by field, [refer to the Academic Handbook \(Undergraduate\)](https://www.gist.ac.kr/en/html/sub05/050209.html) (<https://www.gist.ac.kr/en/html/sub05/050209.html>).
  - ※ Double major in Semiconductor Eng. is not available.

### 2. Eligibility for Double Major Declaration

- a. Must have completed at least two regular semesters (or earned a total of 30 credits) with a GPA of 2.5 or higher.
- b. Students who have not declared a major are ineligible to apply for a double major.

### 3. Procedure and Required Documents

Category	Double Major Declaration	Double Major Withdrawal*
Required Documents	a. Double Major Declaration Form b. Study Plan	a. Double Major Withdrawal Form
Online Registration	Aug 22, 2024 (Thu) 10:00 ~ Sep 15, 2024 (Sun) 23:59	
	ZEUS > Student Records > Double Major Declaration > (Select Dept. and enter a study plan (at least 100 chars)) > 'Print Application'	ZEUS > Student Records > Double Major Withdrawal > (Enter withdrawal reason) > 'Print Withdrawal Application'
Offline Submission	Until Sep 23, 2024 (Mon) 16:00, Section of Student Records	
Notes	Approval and signature by the student, advisor, department chair, and double major department chair are required.	

\* **Students expected to graduate in February 2025 who are expected** not to complete the required double major credits by the end of the Fall 2024 semester **must apply for double major withdrawal**. If unforeseen circumstances arise, such as not meeting the double major requirements due to the Fall 2024 grade processing results, a separate exception cancellation period will be announced in November. During this period, only students expected to graduate may apply for the cancellation.

**4. Contact Information:** Section of Student Records, Kim Mi-ae  
(Tel: 062-715-2052, E-mail: makim@gist.ac.kr)

Atts.: Double Major Declaration Form, Study Plan, and Double Major Withdrawal Form  
(1 copy of each).

August 2024

**Sukwon Hong, Dean of Academic Affairs**

[Attachment 1-3]

## Announcement of Declaration and Withdrawal of **Advanced Major** for the Fall 2024 Semester

We would like to inform you of the procedures for declaring and withdrawing from an advanced major for the Fall 2024 semester. Students who plan to declare or withdraw from an advanced major should complete the online registration and submit the required documents by the specified deadlines.

### 1. Requirements for Completing an Advanced Major

- a. Earn at least 12 additional credits beyond the maximum credit limit for the major (42 credits).
- b. Fields: Electrical Eng. and Computer Sci., Semiconductor Eng., Materials Sci. and Eng., Mechanical and Robotics Eng., Environment and Energy Eng., Life Sciences, Physics and Photon Sci., Chemistry
  - ※ Students in the Department of Semiconductor Eng. who meet the qualifications for declaring an advanced major are required to declare it.

### 2. Eligibility for Advanced Major Declaration (Students admitted from 2018 onwards)

- a. Must have completed at least two regular semesters (or earned a total of 30 credits) with a GPA of 2.5 or higher.
- b. Students who have not declared a major are ineligible to apply for an advanced major.

### 3. Procedure and Required Documents

Category	Advanced Major Declaration	Advanced Major Withdrawal*
Required Documents	a. Advanced Major Declaration Form b. Study Plan	a. Advanced Major Withdrawal Form
Online Registration	Aug 22, 2024 (Thu) 10:00 ~ Sep 15, 2024 (Sun) 23:59	
	ZEUS > Student Records > Advanced Major Declaration > (Enter a study plan (at least 100 chars). Dept. will be auto-selected.) > 'Print Application'	ZEUS > Student Records > Advanced Major Withdrawal > (Enter withdrawal reason) > 'Print Application'
Offline Submission	Until Sep 23, 2024 (Mon) 16:00, Section of Student Records	
Notes	Approval and signature by the student, advisor, and department chair are required.	

\* Students expected to graduate in February 2025 who are expected not to complete the required advanced major credits by the end of the Fall 2024 semester **must apply for advanced major withdrawal**. If unforeseen circumstances arise, such as not meeting the advanced major requirements due to the Fall 2024 grade processing results, a separate exception cancellation period will be announced in November. During this period, only students expected to graduate may apply for the cancellation.

**4. Contact Information:** Section of Student Records, Kim Mi-ae  
(Tel: 062-715-2052, E-mail: makim@gist.ac.kr)

Atts.: Advanced Major Declaration Form, Study Plan, and Advanced Major Withdrawal Form  
(1 copy of each).

August 2024

**Sukwon Hong, Dean of Academic Affairs**